2017 Food Vendor Information & Application

Applications will be accepted through May 15, 2017 – Decisions will be finalized by May 31, 2017.

SolarFest is the Northeast's premier sustainable living and arts festival for over 20 years. This family-friendly weekend festival combines information and demonstrations of renewable energy and sustainability with a diverse program of arts, music and culture. This fun and exciting three-day expression of our mission of energy education through the arts attracts a wide and varied audience.

Event Date: Friday July 21st, Saturday July 22nd & Sunday July 23rd, 2017

Event Location: Southern Vermont Arts Center, 930 Southern Vermont Center Drive, Manchester, VT

Times: Festival begins at 2:00 PM on Friday, July 21st and ends at 3:00 PM on Sunday July 23rd

Food Vendor Contact:
Dave Conna info@solarfest.org or mail to SolarFest, P.O. Box 900, North Bennington, VT 05257

FOOD VENDOR GUIDELINES

Each year we select our food vendors from a pool of qualified applicants. We use a two-tiered pricing structure that distinguishes between smaller, specialty food vendors and vendors who need larger spaces or have more extensive menus. ***ALL* food vendors are subject to these guidelines.** Returning food vendors in good standing will receive preference if their application and required paperwork are received within the stated guidelines.

Our goal is to provide the best and most diverse food offerings possible at SolarFest. We have a limited number of spaces, so it is important to follow our guidelines and complete your application before the deadline.

We are proud to be a **Zero Waste** event. With the assistance of past vendors we have eliminated the need for a trash dumpster. The use of compostable service ware, the practice of composting food scraps, and eliminating the sale of bottled beverages on site have made a tremendous impact on our environmental footprint.
We appreciate your continued cooperation!

Eligibility: All Vermont State licensed (able) food vendors are eligible to apply. Proper payment must be made with this application. Food vendors must submit a complete menu, including prices, with their application. Proof of General Liability Insurance is required with this application as well. No refunds for vendor cancellation.

All applications are subject to a jury process. **Official application deadline is May 15, 2017. Applicants will be notified of acceptance or denial by May 31, 2017.** Notification will be by email, with fees returned by mail.

FOOD VENDOR FEES

Level 1 Food Vendor – can sell one or two specialty items, i.e., beverages or desserts, and fit a 10' x 12' space.
$250 + 10% of gross sales, includes 3 weekend passes

Level 2 Food Vendor – offer a full menu of items, provided with a 10'x 25' space to accommodate setup.
$425 + 10% of gross sales, includes 6 weekend passes

FOOD VENDOR INFORMATION / POLICIES:

- **ALL food vendors must set up before 5:00 pm on Thursday, July 20, 2017 and must be ready to be INSPECTED by the VERMONT HEALTH INSPECTOR at 9am on Friday, July 21.**
  THERE ARE NO EXCEPTIONS! Anyone missing the Friday Health Inspection will not be allowed to participate and will forfeit any and all fees paid or due.

- **Important to Note: No vehicles will be allowed entrance or exit to or from the vending area after noon on Friday and before 4:00 pm on Sunday.** Please understand that these rules apply to everyone and they have been put in place for the safety of all -- No Exceptions!
- Limited electric power will be provided to food vendors and no generators are permitted
- **SolarFest is a Zero Waste Event**
  - ❖ Compostable serving products are required
  - ❖ Food vendors cannot sell bottled water or beverages and must compost food scraps
- Exhibitors & vendors are responsible for their own tent, tables, etc.
- No soliciting outside the confines of your assigned exhibitor/vendor space. No subcontracting or sub-leasing of space is permitted
- **No pets** of any kind are allowed except for working guide dogs
- **Absolutely NO Glass** on the premises
- Smoking is permitted in designated smoking area only -- smoking is not allowed in exhibitor booths
- **Certificate of Insurance must accompany application:** Naming SolarFest, Inc. and the Southern Vermont Arts Center as additional insured(s). Minimum coverage $1,000,000 for July 21 – 23, 2017

SolarFest Food Vendor Application

Applications will be accepted through May 15, 2017 – Decisions will be finalized by May 31, 2017.

Company Name: _____ **Name for program** *(if different)*: _____

Brief Description for the program: _____

_____

Contact Person: _____ **Website:** _____

Address: _____ **City:** _____ **State:** _____**Zip**_____

Phone: _____ **E-mail:** _____

Exhibitor Type (choose one)**:**

☐ **Level 1** Food Vendor (10'x12') **$250 due with Application** *(10% of gross sales due on 7/23)*

☐ **Level 2** Food Vendor (10'x 25') **$425 due with Application** *(10% of gross sales due on 7/23)*

Total Fees Enclosed: _____

Agreement: As a food vendor at SolarFest, I have read, understand, and agree to abide by the SolarFest policies and practices outlined on the Food Vendor Information and Application. *Your signature is required.*

Agreed to by: _____ Date: _____

PAYMENT INFORMATION: Make checks payable to: **SolarFest, Inc.,** P.O. Box 900**,** North Bennington, VT 05257, or provide credit card information here:

VISA/Master Card: __ __ __ __-__ __ __ __-__ __ __ __-__ __ __ __ Exp. Date: __ __ / __ __ CCP: __ __ __

Name as it appears on card: _____

Your Signature: _____Date: _____

APPLICATION CHECKLIST

- ☐ Detailed menu with prices enclosed or attached
- ☐ Certificate of insurance enclosed or attached
- ☐ Payment enclosed or credit card information submitted above, with signature

Contact: SolarFest, P.O. Box 900, N. Bennington, VT 05257 **Email** info@solarfest.org **516.314.6063**

SolarFest connects people, the arts, ideas and technology, fostering partnerships to create a vibrant present and a sustainable future. SolarFest is a 501(c)3 nonprofit corporation